



Colonial Beach High School

100 First Street, Colonial Beach, VA 22443

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Regulations for Pupils Riding School Buses

MEETING THE BUS

- Arrive at your bus stop 5 minutes prior to the time on the bus schedule. **Drivers have been instructed not to wait for any late arrivals and not to pick up students at points other than their assigned stops.** (During the first week of school the Supervisor of Operations will be making adjustments to the bus routes.)
- For students who have to walk to a bus stop, always walk facing the traffic. Do not play in the roadway, stand or place books and other articles in or near the roadway.
- Wait until the bus comes to a complete stop before boarding the bus.

DEPARTING THE BUS

- Remain seated until the bus comes to a complete stop.
- Leave the bus in an orderly manner and do not stop or stand near the sides or rear of the bus.

PROVISIONS FOR TRANSPORTING STUDENTS FROM AFTER SCHOOL PROGRAMS

- Afternoon activity buses (Tutorial buses, etc.) may be operated several days per week during late evening hours and sometimes after dark. Please use extreme caution when exiting the bus at your assigned bus stop.
- An adult must be present at the bus stop to pick up his/her son/daughter. If an adult is not present then your son/daughter will be returned back to school or the Police Department.

SUSPENSION OF BUS PRIVILEGES

- Consistent or flagrant violation of regulations pertaining to student conduct on school buses may result in the temporary or permanent suspension of bus privileges for infractions of those regulations.
- Students may lose bus privileges temporarily at the discretion of the Superintendent, Principal, or the Director of Transportation when he/she judges the conduct of a student to be detrimental to the safety and welfare of other students. Parents may appeal any suspension of bus privileges through the use of proper procedures.

TO THE PARENT

Parents are expected to read the rules and procedures with their child/children. Any violation of these established guidelines could result in suspension of bus riding privileges and in some instances, suspension from school. Parents will be responsible for their child's transportation to and from school in the case of suspension of bus riding privileges. Parents of elementary students are encouraged to accompany their child/children safely to and from the bus stop. It is very important to understand that the school bus will not wait at you child's stop. Sometimes, during the school year, changes in bus stops or routes need to be made due to new students enrolling in school.

Students with a bus pass to ride a bus to a bus stop different from the bus stop at which they were picked up can ride only if there is a seat available on that bus.

Permission to change buses in the p.m. will be granted only when a request is written and signed by a parent or legal guardian and approved by the Supervisor of Operations or the building Principal. If you have any questions regarding the rules, policies or disciplinary measures listed below, you may contact the principal at your child's school or call the Supervisor of Operations. **Parents who board the school bus to make a complaint are in violation of Section 18.2 of the Code of Virginia. Your cooperation will be appreciated.**

Rules and Regulations for students riding the School Bus: The following are violations of bus rules and subject to discipline action.

- While you are on the bus, you are under direct supervision of the driver and you must obey him or her. The bus driver will assign each student a seat. Failure to obey the driver at anytime will be considered an act of disobedience and will result in disciplinary action.
- Always keep your hands, head, and arms inside the aisle. Keep feet and books out of the aisle. Any object or instrument that cannot be held on the student's lap without blocking aisles will not be permitted on the bus.
- The use of obscene language and gestures or participation in any loud or boisterous talking is prohibited.
- Fighting, horse playing, or slapping one another are violations of rules.
- Smoking, striking of matches or the use of lighters is not permitted on the bus or in the loading area at any time.
- School regulations pertaining to the use of alcohol, drugs, knives, or other weapons, use of profanity, obscene gestures apply to all students riding the bus.
- Eating or drinking on the bus is not permitted. Drinking bottles, other glass containers, and cans are not permitted. The sale of candy, cookies, or other items is prohibited on the bus.
- Students are not allowed to get off the bus at stores or other places and re-board the bus later.
- No student is allowed to bring anyone on the bus with them that is not a student in this school division.
- Help keep the bus clean, sanitary and orderly. Do not throw paper or other debris on the floor of the bus or at another student. Do not throw articles out of the bus windows or doors.
- Damages to seats or other areas of the bus will be paid for by the student or parent/guardian. Payment must be made or arranged before the student will receive bus-riding privileges.
- Never tamper with the emergency door or any other controls on the bus. Opening or closing the front door is prohibited by anyone other than the driver.
- Recorders, radios, tape players, walkmans, etc. cannot be brought on the bus. The bus driver has the right and will confiscate these articles if brought on the bus. Items will be given to appropriate school administrator.
- The playing of cards on a school bus is prohibited.
- No live animals or pets are allowed.
- Spitting is prohibited.
- Balloons or other objects that may obstruct the view of the driver are not permitted on the bus.
- Head-start, Pre- Kindergarten, Kindergarten, 1st grade, and 2nd grade students will **not** be allowed to exit the bus if an adult is not present at the bus stop. All students will be returned back to their school's building principal and/or the Police Department.

Grades 4-12

1st Offense

First Discipline Report for infractions other than **fighting** or **profanity**.

CONSEQUENCE

Warning notice to parents and students placed on probation, parent conference will be held

2nd Offense

Second Discipline Report for infractions other than **fighting** or **profanity**.

CONSEQUENCE

Three-day bus suspension and parental notification.

3rd Offense

Third Discipline Report for infractions other than **fighting** or **profanity**.

CONSEQUENCE

Five-day bus suspension and parental notification.

4th Offense

Fourth Discipline Report for infractions other than **fighting** or **profanity**.

CONSEQUENCE

Ten-day bus suspension and parental notification.

5th Offense

Fifth Discipline Report for infractions other than **fighting** or **profanity**.

CONSEQUENCE

Suspension from the bus for the remainder of the school year and parental notification.

Grades 4-12

1st Offense

First Discipline Report for **fighting** or first discipline report for **profanity** directed at a student or the driver.

CONSEQUENCE

Five-day bus suspension and a parent conference will be held.

2nd Offense

Second Discipline Report for **fighting** or second discipline report for **profanity** directed at a student or the driver.

CONSEQUENCE

Ten-day bus suspension and a parent conference will be held.

3rd Offense

Third Discipline Report for **fighting** or third discipline report for **profanity** directed at a student or the driver.

Suspension from the bus for the remainder of the year and immediate parental notification

*** A STUDENT MAY BE DENIED THE PRIVILEGE OF RIDING THE BUS AT ANY STOP ON THE BUS DISCIPLINE PLAN DEPENDING ON THE SEVERITY OF THE INFRACTION**

Student and Parent Rules, Regulations, and Discipline Procedures for Pupils Riding School Buses

We have read and understand the rules and regulations for student's transportation operated by Colonial Beach Public Schools. We agree to abide by all rules and regulations outlined in the Student Handbook. We understand that riding a bus is not a right, but it is a privilege.

Student Name (print) _____ **Grade** _____

Signature of Student _____ **Date** _____

Parent or Guardian's Name (print) _____

Signature of Parent/ Guardian _____ **Date** _____

Home/Cell Phone Number _____

Work Phone Number _____

Parent or Guardian E-mail address _____

Address where your son/daughter will get **ON** the bus:

If not child's home address, please indicate:
Daycare Provider: _____ Other: _____

Address where your son/daughter will get **OFF** the bus:

If not child's home address, please indicate:
Daycare Provider: _____ Other: _____

***This form must be completed for Colonial Beach Public Schools Transportation Department to in order that we may continue to provide for your son/daughter. This form is due by Friday, August 20, 2021.**